

**TRANSITION & ACTIVATION PLANNING SERVICES**  
**FOLSOM MEDICAL OFFICE BUILDING**

UC Davis Health in Sacramento, California requests Statements of Qualifications **on or before 2 p.m. Friday, January 26, 2024**, from qualified firms interested in providing Transition and Activation Planning services for the Folsom Medical Office Building project.

The Folsom Medical Office Building will be a state-of-the-art medical office building that includes: (1) 115 patient examination rooms; (2) a buildout of ancillary service to include Diagnostic Imaging, Radiology, Ophthalmology, and General Support Services for the entire building; (3) construction of specialty clinics and infusion services with a compounding pharmacy; and (4) site development of approximately 52 parking spaces, landscape, hardscape, utilities and pathways around the building. The project constructs an approximately 114,000-gross-square-foot, three-story building to house examination rooms, procedure rooms, and support services space. Construction is expected to complete in May 2025 and first patient day is September 1, 2025.

Qualified firms shall demonstrate ability to collaboratively work with University project managers and leadership to facilitate building transition and activation planning discussions with end users, maintaining building activation timelines, activities and budgets. Qualified firms shall have the ability to perform site visits to UC Davis Health sites regularly and have personnel within geographical proximity, or a reasonable travel distance, to the Sacramento area. Selected firm shall have the ability to be located physically on the UCD Facility site, full time or as needed. The selected firm is expected to sign a Professional Services Agreement with the University for the duration of the project.

Qualification documents with additional information, selection criteria, and scope description for interested firms will be available starting Monday, January 8, 2024, and can be downloaded directly from our website at: <https://health.ucdavis.edu/facilities/work-with-us/consultants/rfq>

Statements of qualifications shall be specifically tailored to this RFQ, responding directly to the screening criteria (See RFQ document and Consultant Qualification form available on the above link). After Qualification Statements are received, a Screening Committee will review, conduct reference checks, and recommend a short list of firms for interviews. A Selection Committee will conduct the interviews prior to selecting the successful firm.

Statements of qualifications must be submitted electronically no later than **2 p.m. Friday, January 26, 2024** to the link to be provided by UC Davis Health. No hard copies will be accepted. Firms interested in responding to this RFQ must notify the University by Thursday, January 25, 2024, to be provided a link to upload their Qualifications package.

Questions and requests for the link to upload statements may be addressed via email only to Leila Couceiro, FD&C Contracts Manager, at [lcouceiro@ucdavis.edu](mailto:lcouceiro@ucdavis.edu). Statements of Qualifications will not be accepted after the date and time stipulated above.

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each firm may be required to show evidence of its equal employment opportunity policy. The successful firm and their subconsultants will be required to follow the nondiscrimination requirements set forth in the Agreement documents and to pay prevailing wages at the location of the work. The work described in the Agreement is a public work subject to section 1771 of the California Labor Code.

Consultant/Design Professional shall pay all persons providing services and/or any labor on site, including any University location, no less than UC Fair Wage (defined as \$15 per hour as of 10/01/2017) and shall comply with all applicable federal, state, and local working condition requirements.